

**RESOLUTION PA-18-13**

**RESOLUTION ADOPTING THE 2018-2019  
MANATEE COUNTY PORT AUTHORITY BUDGET**

**WHEREAS,** the Manatee County Port Authority has considered the anticipated revenues and expenses of said Port Authority for the period beginning October 1, 2018 and ending September 30, 2019, and

**WHEREAS,** it is necessary, expedient and to the best interests of said Port Authority to adopt a budget for the 2018-2019 fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Manatee County Port Authority that:

1. The Manatee County Port Authority budget for the period beginning October 1, 2018 and ending September 30, 2019, in the amount of \$15,423,729 set forth in the four pages attached hereto and made a part is hereby adopted.
2. A copy hereof shall be furnished to the Clerk of the Circuit Court of Manatee County, Florida and the Office of Financial Management of Manatee County, Florida.

ADOPTED with a quorum present and voting this the 16th day of August, 2018.

ATTEST: ANGELINA COLONNESO MANATEE COUNTY PORT AUTHORITY  
Clerk of Circuit Court

By Vicki Jesmer

By: \_\_\_\_\_



**MANATEE COUNTY PORT AUTHORITY  
COMPARATIVE OPERATING BUDGET  
FISCAL YEARS ENDING 2018 and 2019  
(EXCLUDES DEPRECIATION)**

<b>REVENUES:</b>	<b>2018-19</b>	<b>2017-18</b>
<b>Operating:</b>		
Dockage	\$ 3,695,513	\$ 2,094,070
Wharfage	4,169,938	4,038,098
Linehandling	258,020	241,373
Railroad	276,300	350,000
Scales	350,000	200,000
Leases	2,235,457	2,082,524
Security Fees	1,370,000	1,028,000
Other	2,547,000	1,998,200
<b>Total operating revenue</b>	<u>14,902,229</u>	<u>12,032,265</u>
<b>Non-operating:</b>		
State funding	446,500	446,500
Interest income	75,000	35,000
<b>Total non-operating revenue</b>	<u>521,500</u>	<u>481,500</u>
<b>Total revenue</b>	<u>15,423,729</u>	<u>12,513,765</u>
<b>EXPENSES:</b>		
<b>Operating:</b>		
Personal services	5,477,551	5,140,124
Operating	2,961,440	2,853,758
<b>Total operating</b>	<u>8,438,991</u>	<u>7,993,882</u>
<b>Non-operating</b>		
Debt service	3,239,008	3,237,278
Capital	242,500	127,500
<b>Total non-operating expense</b>	<u>3,481,508</u>	<u>3,364,778</u>
<b>Total expenses</b>	<u>11,920,499</u>	<u>11,358,660</u>
<b>RESERVE FOR CONTINGENCY</b>	<u>3,503,229</u>	<u>1,155,105</u>
<b>CHANGE IN NET POSITION</b>	<u>\$ -</u>	<u>\$ -</u>

**MANATEE COUNTY PORT AUTHORITY  
COMPARATIVE OPERATING BUDGET  
FISCAL YEARS ENDING 2018 and 2019  
(INCLUDES DEPRECIATION)**

**REVENUE:**

	<u>2018-19</u>	<u>2017-18</u>
<b>Operating:</b>		
Dockage	\$ 3,695,513	\$ 2,094,070
Wharfage	4,169,938	4,038,098
Linehandling	258,020	241,373
Railroad switching	276,300	350,000
Scales	350,000	200,000
Leases	2,235,457	2,082,524
Security Fees	1,370,000	1,028,000
Other	2,547,000	1,998,200
<b>Total operating revenue</b>	<u>14,902,229</u>	<u>12,032,265</u>
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<b>Total revenue</b>	<u>15,423,729</u>	<u>12,513,765</u>

**EXPENSES:**

<b>Operating:</b>		
Personal services	5,477,551	5,140,124
Operating	2,961,440	2,853,758
<b>Total operating without Depreciation</b>	<u>8,438,991</u>	<u>7,993,882</u>
Depreciation	4,468,096	4,783,231
<b>Total operating with Depreciation</b>	<u>12,907,087</u>	<u>12,777,113</u>
<b>Non-operating</b>		
Interest expense	1,460,883	1,506,641
<b>Total expenses</b>	<u>14,367,970</u>	<u>14,283,755</u>

<b>CHANGE IN NET POSITION</b>	<u>\$ 1,055,758</u>	<u>\$ (1,769,990)</u>
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Notes: (1) Depreciation expense does not require a use of cash.

**MANATEE COUNTY PORT AUTHORITY**

**OTHER REVENUE**

		<u>2018-19</u>	<u>2017-18</u>
344205	<b>Harbor master fees</b>	\$ 175,000	\$ 135,000
344206	<b>Water sales</b>	25,000	17,000
344207	<b>Franchise fees</b>	175,000	90,000
344209	<b>Storage charges</b>	1,600,000	1,300,000
362005	<b>Leases-month-to-month</b>	15,000	15,000
344208	<b>Demurrage</b>	-	-
369014	<b>Electricity</b>	300,000	200,000
344217	<b>Directory advertising</b>	65,000	64,200
321001	<b>License</b>	80,000	65,000
344210	<b>Labor</b>	12,000	12,000
369000	<b>Misc</b>	100,000	100,000
	<b>Total</b>	<u>2,547,000</u>	<u>1,998,200</u>

**SECURITY REVENUE**

		<u>2018-19</u>	<u>2017-18</u>
344215	<b>Security badges, etc</b>	85,000	55,000
344216	<b>Security training</b>	20,000	18,000
344218	<b>TWIC Monitoring</b>	800,000	600,000
344220	<b>Guard Services</b>	160,000	150,000
344221	<b>Security Surcharge</b>	300,000	200,000
344222	<b>Other Security Svcs</b>	5,000	5,000
		<u>1,370,000</u>	<u>1,028,000</u>



**MANATEE COUNTY PORT AUTHORITY FISCAL YEAR 2018/19 BUDGET**

		16300	16310	16400	16500	16600	16700	16800	16900	17100	TOTAL
<u>Personal Services</u>		<u>ADMIN</u>	<u>COMM</u>	<u>SCALES</u>	<u>ENGINEER</u>	<u>TRADE</u>	<u>OPERATIONS</u>	<u>SECURITY</u>	<u>RAILROAD</u>	<u>MAINT.</u>	<u>PROPOSED</u>
512000	Regular Salaries	\$ 973,346	\$ 105,830	\$ 149,904	\$ 158,802	\$ 232,213	\$ 125,519	\$ 1,211,721	\$ 171,941	\$ 764,408	\$ 3,893,685
514000	Overtime	-	-	25,000	-	-	95,000	20,000	10,000	8,000	158,000
521000	FICA Taxes	61,799	8,096	13,380	9,156	15,014	16,870	94,227	-	59,089	277,630
521001	RR Fica Tier I	-	-	-	-	-	-	-	13,153	-	13,153
522000	Retirement Contrib.	97,648	7,355	12,156	11,037	16,139	15,326	85,605	12,645	53,682	311,592
523001	Health Insurance	125,057	25,585	32,405	18,600	19,695	31,309	246,604	23,603	207,703	730,561
523002	Life Insurance	2,920	317	525	476	697	662	3,695	546	2,317	12,155
523003	Long-term Disability	2,920	317	525	476	697	662	3,695	546	2,317	12,155
523004	Flex Benefits	5,280	300	450	1,300	200	300	2,800	1,000	1,700	13,330
523006	OPEB	30,000	-	-	-	-	-	-	-	-	30,000
522001	RR Fica Tier II	-	-	-	-	-	-	-	23,834	-	23,834
525001	RR Unemployment	-	-	-	-	-	-	-	1,456	-	1,456
	<b>Total Personal Services</b>	<b>1,298,970</b>	<b>147,802</b>	<b>234,344</b>	<b>199,847</b>	<b>284,654</b>	<b>285,647</b>	<b>1,668,347</b>	<b>258,724</b>	<b>1,099,216</b>	<b>5,477,551</b>
	<u>Operating</u>										
531000	Professional Services	70,000	-	-	60,000	20,000	-	12,000	-	-	162,000
531006	Legal	200,000	-	-	-	-	-	-	-	-	200,000
532000	Acct & Audit Services	12,000	-	-	-	-	-	-	-	-	12,000
534000	Contract Services	118,000	35,000	5,000	20,000	-	-	15,000	8,000	60,000	261,000
534001	Indirect Cost Services	215,540	-	-	-	-	-	-	-	-	215,540
540000	Travel & Transport	80,000	1,000	-	4,000	25,000	-	8,000	-	2,000	120,000
541001	Telephone	35,000	-	-	-	-	25,000	7,000	-	2,000	69,000
541002	Postage	1,000	-	-	-	-	-	500	-	-	1,500
541004	800 mghz Radio Charges	-	-	-	-	-	-	7,000	-	-	7,000
543000	Utilities	5,000	-	3,000	-	-	800,000	25,000	-	40,000	873,000
544000	Rents & Leases	2,000	-	-	500	900	-	-	-	500	3,900
545000	Non-employment Ins.	304,275	-	-	-	-	-	-	38,000	-	342,275
546001	Equip Repair & Maint.	87,000	-	10,000	-	-	-	6,000	7,000	85,000	195,000
546004	Building Maintenance	-	-	-	-	-	-	-	-	-	-
547000	Printing & Binding	2,000	12,000	3,000	-	-	-	3,500	-	-	20,500
548000	Promotions	30,000	10,000	-	-	20,500	-	3,500	-	500	64,500
549000	Other current charges	-	-	-	-	-	-	-	-	-	-
549001	Awards	2,500	-	-	-	-	-	-	-	-	2,500
594004	Advertising	500	12,000	-	-	-	-	2,500	-	-	15,000
551000	Office Supplies	4,000	-	-	100	-	-	2,500	-	-	6,600
552000	Operating Supplies	15,000	3,000	10,000	200	1,000	-	12,000	25,000	142,000	208,200
552001	Refreshments	3,000	-	-	-	-	-	2,000	-	-	5,000
552002	Season/Holiday	1,000	-	-	-	-	-	-	-	-	1,000
552005	Software	3,500	500	-	300	-	-	1,000	-	3,000	8,300
552006	Uniforms	-	-	-	-	-	-	6,000	-	5,225	11,225
552007	Auto Expense - Gas,	5,000	1,500	-	900	6,500	3,000	10,000	11,000	27,000	64,900
554000	Books/Sub/Member	55,000	2,500	-	1,000	2,700	-	-	-	-	61,200
554001	Education	3,000	2,000	-	2,500	10,800	-	8,000	-	4,000	30,300
	<b>Total Operating</b>	<b>1,254,315</b>	<b>79,500</b>	<b>31,000</b>	<b>89,500</b>	<b>87,400</b>	<b>828,000</b>	<b>131,500</b>	<b>89,000</b>	<b>371,225</b>	<b>2,961,440</b>
	<b>TOTAL BUDGET</b>	<b>\$ 2,553,285</b>	<b>\$ 227,302</b>	<b>\$ 265,344</b>	<b>\$ 289,347</b>	<b>\$ 372,054</b>	<b>\$ 1,113,647</b>	<b>\$ 1,799,847</b>	<b>\$ 347,724</b>	<b>\$ 1,470,441</b>	<b>\$ 8,438,991</b>

APPROVED IN OPEN SESSION

8/16/18

August 16, 2018

MANATEE COUNTY PORT AUTHORITY

**AGENDA ITEM 4.: RESOLUTION FOR THE FISCAL YEAR 2018-2019  
MANATEE COUNTY PORT AUTHORITY BUDGET**

**BACKGROUND:**

Port staff has prepared a proposed budget of revenues and expenses for Fiscal Year 2018-2019.

The Port Authority, as a dependent special district, is required by law to submit its budget to the Board of County Commissioners each year for inclusion in the overall County budget. The Port Authority budget will be included in the Public Hearing process before the Board of County Commissioners in connection with the adoption of the County Budget.

**ATTACHMENT:**

Resolution PA 18-13 with attached Manatee County Port Authority Operating Budget for Fiscal Year 2018-2019.

**COST AND FUNDING SOURCE:**

Port revenues

EMAILED TERESA AND CHRISTINE

8/16/18

**CONSEQUENCES IF DEFERRED:**

Failure to include Port budget in the overall County budget document and approve prepared budget.

**LEGAL COUNSEL REVIEW: N/A**

**RECOMMENDATION:**

Move to adopt Budget Resolution PA-18-13.