

**APPROVED** in Open Session on  
**8/25/2020** by the  
Manatee County Port Authority

**August 25, 2020**

**AGENDA ITEM 4.: RESOLUTION FOR THE FISCAL YEAR 2020-2021  
MANATEE COUNTY PORT AUTHORITY BUDGET**

**BACKGROUND:**

Port staff has prepared a proposed budget of revenues and expenses for Fiscal Year 2020-2021.

The Port Authority, as a dependent special district, is required by law to submit its budget to the Board of County Commissioners each year for inclusion in the overall County budget. The Port Authority budget will be included in the Public Hearing process before the Board of County Commissioners in connection with the adoption of the County Budget.

**ATTACHMENT:**

Resolution PA 20-22 with attached Manatee County Port Authority Operating Budget for Fiscal Year 2020-2021.

**COST AND FUNDING SOURCE:**

Port revenues

**CONSEQUENCES IF DEFERRED:**

Failure to include Port budget in the overall County budget document and approve prepared budget.

**LEGAL COUNSEL REVIEW: N/A**

**RECOMMENDATION:**

Move to adopt Budget Resolution PA-20-22.

**RESOLUTION PA-20-22**

**RESOLUTION ADOPTING THE 2020-2021  
MANATEE COUNTY PORT AUTHORITY BUDGET**

**WHEREAS**, the Manatee County Port Authority has considered the anticipated revenues and expenses of said Port Authority for the period beginning October 1, 2020 and ending September 30, 2021, and

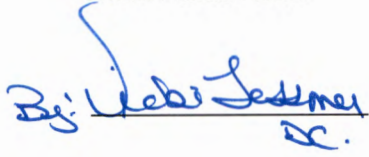
**WHEREAS**, it is necessary, expedient and to the best interests of said Port Authority to adopt a budget for the 2020-2021 fiscal year.


**NOW, THEREFORE, BE IT RESOLVED** by the Manatee County Port Authority that:

1. The Manatee County Port Authority budget for the period beginning October 1, 2020 and ending September 30, 2021, in the amount of \$17,846,564 set forth in the four pages attached hereto and made a part is hereby adopted.
2. A copy hereof shall be furnished to the Clerk of the Circuit Court of Manatee County, Florida and the Office of Financial Management of Manatee County, Florida.

ADOPTED with a quorum present and voting this the 25th day of August, 2020.

ATTEST: ANGELINA COLONNESO MANATEE COUNTY PORT AUTHORITY  
Clerk of Circuit Court

By:   
AC.

By: 



**MANATEE COUNTY PORT AUTHORITY  
COMPARATIVE OPERATING BUDGET  
FISCAL YEARS ENDING 2020 and 2021  
(EXCLUDES DEPRECIATION)**

**REVENUES:**

	<u>2020-21</u>	<u>2019-20</u>
<b>Operating:</b>		
Dockage	\$ 4,357,617	\$ 5,122,161
Wharfage	5,090,674	4,584,075
Linehandling	397,073	331,129
Railroad	256,320	349,425
Scales	225,000	400,000
Leases	2,557,919	2,467,054
Security Fees	1,106,065	1,452,000
Other	3,259,396	2,876,565
<b>Total operating revenue</b>	<u>17,250,064</u>	<u>17,582,409</u>
<b>Non-operating:</b>		
State funding	446,500	446,500
Interest income	150,000	150,000
<b>Total non-operating revenue</b>	<u>596,500</u>	<u>596,500</u>
<b>Total revenue</b>	<u>17,846,564</u>	<u>18,178,909</u>

**EXPENSES:**

<b>Operating:</b>		
Personal services	6,470,509	6,120,826
Operating	3,466,530	3,306,494
<b>Total operating</b>	<u>9,937,039</u>	<u>9,427,320</u>
<b>Non-operating</b>		
Debt service	3,138,078	3,140,278
Capital	587,000	1,178,000
<b>Total non-operating expense</b>	<u>3,725,078</u>	<u>4,318,278</u>
<b>Total expenses</b>	<u>13,662,116</u>	<u>13,745,598</u>

<b>RESERVE FOR CONTINGENCY</b>	<u>4,184,448</u>	<u>4,433,311</u>
<b>CHANGE IN NET POSITION</b>	<u>\$ -</u>	<u>\$ -</u>

**MANATEE COUNTY PORT AUTHORITY  
COMPARATIVE OPERATING BUDGET  
FISCAL YEARS ENDING 2020 and 2021  
(INCLUDES DEPRECIATION)**

**REVENUE:**

	<u>2020-21</u>	<u>2019-20</u>
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<b>Total revenue</b>	<u>17,846,564</u>	<u>18,178,909</u>

**EXPENSES:**

<b>Operating:</b>		
Personal services	6,470,509	6,120,826
Operating	3,466,530	3,306,494
<b>Total operating without Depreciation</b>	<u>9,937,039</u>	<u>9,427,320</u>
Depreciation	4,426,400	4,013,750
<b>Total operating with Depreciation</b>	<u>14,363,439</u>	<u>13,441,070</u>
<b>Non-operating</b>		
Interest expense	1,383,505	1,415,320
<b>Total expenses</b>	<u>15,746,943</u>	<u>14,856,390</u>

<b>CHANGE IN NET POSITION</b>	<u>\$ 2,099,621</u>	<u>\$ 3,322,519</u>
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Notes: (1) Depreciation expense does not require a use of cash.

MANATEE COUNTY PORT AUTHORITY

OTHER REVENUE

		<u>2020-21</u>
344205	Harbor master fees	\$ 299,451
344206	Water sales	29,945
344207	Franchise fees	185,000
344209	Storage charges	2,200,000
362005	Leases-month-to-month	15,000
344208	Demurrage	20,000
369014	Electricity	300,000
344217	Directory advertising	35,000
321001	License	85,000
344210	Labor	15,000
369000	Misc	75,000
	<b>Total</b>	<u><u>3,259,396</u></u>

SECURITY REVENUE

		<u>2019-20</u>
344215	Security badges, etc	105,000
344216	Security training	33,750
344218	TWIC Monitoring	650,000
344220	Guard Services	157,000
344221	Security Surcharge	155,315
344222	Other Security Svcs	5,000
		<u><u>1,106,065</u></u>

**MANATEE COUNTY PORT AUTHORITY FISCAL YEAR 2020/21 BUDGET**

	16300	16310	16400	16500	16600	16700	16800	16900	17100	TOTAL
<u>Personal Services</u>	<u>ADMIN</u>	<u>COMM</u>	<u>SCALES</u>	<u>ENGINEER</u>	<u>TRADE</u>	<u>OPERATIONS</u>	<u>SECURITY</u>	<u>RAILROAD</u>	<u>MAINT.</u>	<u>PROPOSED</u>
512000 Regular Salaries	\$ 1,025,616	\$ 136,047	\$ 53,825	\$ 292,255	\$ 247,545	\$ 273,689	\$ 1,291,732	\$ 218,767	\$ 930,544	\$ 4,470,020
514000 Overtime	-	-	10,000	-	-	125,000	75,000	10,000	19,000	239,000
521000 FICA Taxes	62,957	10,408	4,883	18,342	15,178	30,500	104,555	-	72,640	319,462
521001 RR Fica Tier I	-	-	-	-	-	-	-	16,736	-	16,736
522000 Retirement Contrib.	151,950	13,605	10,151	29,225	24,754	45,588	136,673	34,829	98,284	545,059
522001 RR Fica Tier II	-	-	-	-	-	-	-	29,968	-	29,968
523001 Health Insurance	88,796	19,513	13,357	38,164	20,660	57,678	247,306	44,004	257,601	787,080
523002 Life Insurance	2,974	395	185	848	718	1,156	3,964	663	2,754	13,656
523003 Long-term Disability	513	68	32	146	124	199	683	114	475	2,355
523004 Flex Benefits	4,800	300	150	3,900	200	550	3,080	1,000	2,050	16,030
523006 OPEB	30,000	-	-	-	-	-	-	-	-	30,000
525001 RR Unemployment	-	-	-	-	-	-	-	1,144	-	1,144
<b>Total Personal Services</b>	<b>1,367,606</b>	<b>180,335</b>	<b>92,583</b>	<b>382,880</b>	<b>309,179</b>	<b>534,360</b>	<b>1,862,993</b>	<b>357,225</b>	<b>1,383,348</b>	<b>6,470,509</b>
<u>Operating</u>										
531000 Professional Services	80,000	-	-	30,000	20,000	-	-	-	-	130,000
531006 Legal	200,000	-	-	-	-	-	-	-	-	200,000
532000 Acct & Audit Services	12,000	-	-	-	-	-	-	-	-	12,000
534000 Contract Services	100,000	34,000	5,000	6,000	-	-	50,000	15,610	200,000	410,610
534001 Indirect Cost Services	335,507	-	-	-	-	-	-	-	-	335,507
540000 Travel & Transport	85,000	3,000	-	3,000	24,000	2,500	10,000	-	3,500	131,000
541001 Telephone	35,000	-	-	-	-	25,000	5,000	-	2,000	67,000
541002 Postage	1,000	-	-	-	-	-	600	-	-	1,600
541004 800 mghz Radio Charges	-	-	-	-	-	-	2,000	-	-	2,000
543000 Utilities	7,500	-	3,000	-	-	800,000	20,000	-	50,000	880,500
544000 Rents & Leases	1,000	-	-	-	500	-	-	-	3,200	4,700
545000 Non-employment Ins.	304,613	-	-	-	-	-	-	38,000	-	342,613
546001 Equip Repair & Maint.	87,000	-	10,000	-	-	-	10,000	13,600	90,000	210,600
546004 Building Maintenance	-	-	-	-	-	-	-	-	85,000	85,000
547000 Printing & Binding	2,000	15,000	3,000	-	-	-	4,500	-	200	24,700
548000 Promotions	35,000	84,000	-	-	22,000	-	5,000	-	-	146,000
549000 Other current charges	-	-	-	-	-	-	-	-	-	-
549001 Awards	2,500	-	-	-	-	-	-	-	-	2,500
594004 Advertising	1,500	26,000	-	-	-	-	1,000	-	-	28,500
551000 Office Supplies	4,000	-	-	-	200	-	1,500	-	-	5,700
552000 Operating Supplies	15,000	6,000	3,000	3,000	1,000	-	25,000	28,000	145,000	226,000
552001 Refreshments	3,000	-	-	-	-	-	2,500	-	300	5,800
552002 Season/Holiday	1,000	-	-	-	-	-	-	-	-	1,000
552005 Software	2,000	500	2,500	500	-	-	1,000	4,800	-	11,300
552006 Uniforms	-	-	-	-	-	-	14,000	-	8,000	22,000
552007 Auto Expense - Gas,	-	-	-	-	-	-	-	15,000	72,400	87,400
554000 Books/Sub/Member	60,000	3,500	-	1,000	3,200	-	-	-	-	67,700
554001 Education	3,000	3,000	-	2,000	9,300	-	6,000	-	1,500	24,800
<b>Total Operating</b>	<b>1,377,620</b>	<b>175,000</b>	<b>26,500</b>	<b>45,500</b>	<b>80,200</b>	<b>827,500</b>	<b>158,100</b>	<b>115,010</b>	<b>661,100</b>	<b>3,466,530</b>
<b>TOTAL BUDGET</b>	<b>\$ 2,745,226</b>	<b>\$ 355,335</b>	<b>\$ 119,083</b>	<b>\$ 428,380</b>	<b>\$ 389,379</b>	<b>\$ 1,361,860</b>	<b>\$ 2,021,093</b>	<b>\$ 472,235</b>	<b>\$ 2,044,448</b>	<b>\$ 9,937,039</b>