



Job Posting

Department: Seaport Manatee Public Safety & Security

Designation: Security Officer (Full Time)

Reporting To: Chief Security Officer

Job Description: Security Officers provide access control, screening, security escort, vessel gangway watch and other security services as outlined in both the Seaport Manatee Tariffs and Federal regulations under the Maritime Transportation Security Act of 2002. The port's Public Safety and Security Department provides services on a 24-hour basis, 365 days per year. Applicants can expect to be assigned to various locations throughout the port including the within the port's security operations center. Operators routinely operate computer-based access control and camera systems and may be posted throughout the port to provide security to sensitive areas. **Applicants must be available for all shifts.**

Responsibilities: For a full list of the responsibilities associated with this position, see attached job description.

Qualifications: Applicants must possess a valid Florida Driver's and a Florida Class D Security License. Individuals who do not possess a Class D Security License must obtain one within their probationary period. Applicants will be required to maintain a valid Transportation Worker Identification Credential (TWIC) throughout their employment. Upon hiring must complete the required MTSA Security Training in accordance with 33 CFR 105.210.

Application: Individuals desiring to apply for this position should contact 941-722-6621 and request to speak to Major Buck Martin to apply; or email bmartin@seaportmanatee.com. Applications are also available at the port's Security Operations Center, 1705 Piney Point Road, Palmetto FL 34221.

The Manatee County Port Authority is an Equal Employment Opportunity Employer.

POSITION: SECURITY OFFICER

SUPERVISOR: Security Supervisor

DEPARTMENT: Security

SUMMARY: Completion of Security Officer training and additional duties as described below.

RESPONSIBILITIES AND DUTIES:

- When required provide escorts to Non-TWIC personnel.
- Make appropriate required entries into security department computer systems.
- Stand security posts and watches as assigned.
- Issue port access credentials.
- Record all personnel entering and leaving the port in accordance with current Security Department procedures.
- Operate the Port Access Control, Camera and Alarm Systems.
- Assist Gate Officers with phone calls, emergency calls, and operation of security radio systems.
- Maintain required security logs.
- Under the direction of Qualified Personnel:
 - Conduct Roving Security Patrols;
 - Complete required security reports;
 - Investigate Alarms
 - Make required entries into the port's security computer systems;
 - Assist Gate Officers with phone calls, emergency calls, and operation of security radio systems; and
 - Maintaining required vessel, traffic, zone watch and port watch logs.
- Provide training to individuals of lesser qualification.
- Keep all assigned security vehicles and work spaces clean.
- Perform other duties as required.